

International Diploma in Teaching and Training Skills

Syllabus

1. The Curriculum
  - What is a curriculum?
  - Types of curriculum
  - Curriculum Design, Implementation and Review
  - Syllabus
2. General Education Psychology
  - Conditioning
  - Language
3. Instruction Objectives
  - What are the learning objectives?
  - Uses of Objective
  - Components of learning Objectives.
  - Types of Objectives
  - Writing an appropriate domain for an Objective.
4. The System Approach to Instruction
  - System theory
  - The purpose of a system approach to education
  - The place and role of the teacher
  - The elements of an instructional system
5. Learning
  - Theories of learning :
    - i) Behaviorism
    - ii) Cognitive
    - iii) Constructivism
    - iv) Humanistic
  - The learning styles
  - The classroom environment
6. Reflective Practice
  - Reflections
  - Reflective journals
  - Action research ( brief introduction)

7. Teaching Techniques
  - The lecture method
  - Discussion
  - Demonstration
  - Direct experience
  - Field trips
  - Role play, simulation and games
  - Cooperative small group
  - Audio – visual media
  - Laboratory and practical work.
  
8. Planning for learning
  - Planning the teaching and learning
  - Preparing Schemes of Work
  - The lesson plan
  - The lesson plan Format
  - Using the lesson plan
  
9. Material Production
  - The importance of the teaching and learning resources.
  - Preparation of the resources
  
10. Motivation and Reinforcement
  - Psychological explanation of motivation
  - Developing positive motivation for learning activities
  - Reward and punishment
  
11. Communication in Class
  - Verbal communication
  - Non verbal communication
  - Visual communication
  - Barriers to effective classroom communication
  
12. Individual Differences / Differentiation
  - Definition and types of individual differences
  - Educational provisions for individual differences
  - Classroom provision for individual differences
  
13. Measurements and Evaluation
  - The purpose of measurements and evaluation
  - Planning for evaluation
  - Kinds of tests
  - Properties of a good testing instrument
  - Evaluating the entry level of your students
  - Continuous Assessments Tests.
  - Procedure for assigning grades